Accessing the Clinical Patient Management System (CPMS)

This document explains how to request access to CPMS. To be able to start the first requirement is an EU Login. In order to register for one first go to https://cpms.ern-net.eu/login/ and click on the link to create an EU login.
Once you arrive at the site fill in the information in each of the boxes and click on Create an account at the end.
Once the EU Login has been created you are ready to request access to CPMS. Go back to the login page for CPMS on https://cpms.ern-net.eu/login/. This time click on the link to request authorisation to use CPMS

Once you arrive at the site click on the Request access button
On the page that appears select **CPMS** in the Application box

**New application access**

Once selected click on **Step 2: Select an organisation**, to proceed

On the **Select Organization** page you need to select which ERN you wish to request access for by clicking on **Open** next to it. *You do not need to click in the circle until the very last step when you select your healthcare provider*

**New application access**
After clicking **Open** you need to select which country your Healthcare Provider is located in. Again you select this by clicking **Open**

Finally you select your HealthCare provider by clicking in the small circle next to its name

Once selected you click on **Step 3 : select an access profile** to continue
On the Select access profile page you need to select which type of access profile you are requesting. You do this by clicking in small circle next to it

New application access

When done you click on **Step 4 : type a comment** to continue

When you are ready click on **Submit request access**

On the final page you will see a summary of what you have selected in previous steps. You can write a comment to the person who is going to validate the access request. *This is not mandatory*
Clicking the Submit request access button will notify the coordinator of the ERN you requested access to and he or she will either accept or reject the request.

Once the access has been accepted you can access CPMS by going to https://cpms.ern-net.eu/login/ and selecting Login via EU Login.